



California Pepper Commission

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DATE: February 9, 2010

TO: Commission Members and Interested Parties

FROM: Jerry Munson, Manager

RE: Meeting of **Wednesday, February 24, 2010**
10 a.m. @ UC's West Side Field Station (See Enclosed Map)

As you can see from the enclosed agenda, the California Pepper Commission will be holding its Annual Meeting on the date listed above.

We will be considering the proposed research projects for the 2010-11 fiscal year. The reports for the 2009-10 year and the proposals for the 2010-11 research projects were reviewed by the CPIF on February 3, and those reports and proposals are enclosed (*for the Commissioners*). Please note that Research Chairman Bob Heisey's report on CPIF's evaluation of the proposed projects is enclosed just under the reports from last year. We are trusting the Commissioners to bring this packet of reports and proposals to the meeting should a discussion be needed regarding any of the proposals.

We will also be working on the budget and assessment rate to fund the projects, so we would appreciate you planning to be there. We will furnish a current financial report and a budget worksheet for the new year at the meeting.

Since we are planning to have lunch during the course of the meeting, **please use the response form** informing us of your intentions so that we can properly plan for the meal. It is important for us to know if you will be attending to assure that a quorum will be established, and to "get a count" for the caterer. If you have any questions about the meeting, please feel free to call the Commission office.

CALIFORNIA PEPPER COMMISSION

A G E N D A

Meeting of Wednesday, February 24, 2010 — 10:00 a.m.
University of California West Side Field Station

- A. Call to Order -- April Izumi, CDFA
 - 1. Attendance Sheet/Self-Introductions/Establish Quorum
 - 2. Filling of Commission Vacancies, if any
 - 3. Election of Officers
- B. Minutes of Previous Meeting (February 25, 2009)
- C. Research Reports/Proposals
 - 1 Research Committee -- Bob Heisey
 - a. Review of Reports from Researchers
 - b. Proposal Review
 - 2 C.P.I.F. Report and Project Recommendations
 - 3. Decision on 2010 Research Funding
 - 4. California Specialty Crops Council Report – Glen Fischer
 - 5. Section 18's or 24-C's Petition(s)
 - 6. Proposal from Schramm & Associates
- D. Other Business
 - 1. Great Valley Sustainability
 - 2. Communication by Commissioners to Industry
 - 3. Reports
 - a. Commissioners
 - b. Staff or CDFA, as available
- E. Financial Report
- F. Assessment, Budget and Plans for 2010-11
 - 1. 2010-11 Budget Worksheet
 - 2. Projected Crop Size
 - 3. Research Proposals
 - 4. Renew Travel Expense Guidelines
 - 5. Management Proposal
 - 6. Closed Session, if requested [Pursuant to California Government Code 11126(a) regarding the appointment, employment, evaluation of performance, or dismissal of an employee]
 - 7. 2010-11 Assessment Rate
 - 8. 2010-11 Budget Adoption
- G. Adjourn

NOTE: Tim Hartz, Extension Specialist from UC Davis
has consented to be our **Luncheon Speaker**